

COMMERCIAL/INDUSTRIAL/BUSINESS LISTING FORM



*Required Fields

SUPPORT@REALCOMP.COM FAX: (248) 699-0331 PHONE: (866) 553-3430

MLS # _____

AGENT/OFFICE

*LIST AGENT ID # _____ *AGENT PHONE _____
*LIST OFFICE ID # _____
*CONTACT NAME _____ *CONTACT PHONE _____
CO-LISTER ID# _____ CO-LISTER PHONE _____

PRICE & OWNERSHIP

*SUB PROPERTY TYPE
No maximum
☐ APARTMENTS
☐ BUSINESS & REAL ESTATE
☐ BUSINESS OPPORTUNITY
☐ COMMERCIAL
☐ INDUSTRIAL
☐ REAL ESTATE ONLY

*ACCESS
Maximum 1 choice
☐ APPOINTMENT
☐ APPOINTMENT/KEY
☐ APPOINTMENT/LOCKBOX
☐ KEY
☐ LOCKBOX
☐ REMARKS

*OWNERSHIP
Maximum 1 choice
☐ BANK OWNED
☐ CORPORATE/RELO.
☐ FANNIE MAE/FREDDIE MAC
☐ GOVERNMENT OWNED
☐ PRIVATE OWNED

* ☐ SALE ☐ LEASE (Enter the full lease price below. The price per square foot will calculate based on the price and square feet entered.)
*LIST PRICE \$ _____
*IS THIS A SHORT SALE? _____YES _____NO
*POSSESSION _____

PUBLIC RECORD AND ADDRESS

*COUNTY _____ *PROPERTY ID _____ *AREA # _____
*ADDRESS _____
*STREET # _____ ST DIR. _____ *STREET NAME _____ STREET TYPE _____ POST DIR _____ SIDE OF STREET _____
UNIT #/SUITE # _____
*CITY _____
☐ VILLAGE _____
☐ TOWNSHIP _____ *MUNICIPALITY NAME _____ *MAILING CITY NAME _____ *STATE _____ *ZIPCODE _____ ZIP + 4 _____
*NORTH _____ *EAST _____
☐ SOUTH _____ ☐ WEST _____
*NORTH/SOUTH CROSS STREET _____ *EAST/WEST CROSS STREET _____
*DIRECTIONS _____
*LEGAL DESCRIPTION _____
*TAXES _____
*SUMMER TAXES _____ *WINTER TAXES _____ SPECIAL ASSESSMENT AMOUNT AND REASON _____
SUBDIVISION _____ *SCHOOL DISTRICT _____

LOT AND LAND INFORMATION

*LOT DIMENSIONS _____ *ROAD FRONTAGE FEET _____ ACRES _____
FRONT X LEFT X BACK X RIGHT X OTHER

*ZONING
Maximum 4 choices
☐ AGRICULTURAL
☐ COMMERCIAL
☐ HEAVY INDUSTRIAL
☐ LIGHT INDUSTRIAL
☐ MULTI-FAMILY
☐ MULTIPLE
☐ OFFICE
☐ RECREATIONAL
☐ RESIDENTIAL

WATER FACILITIES
No maximum
☐ LAKE/RIVER PRIV.
☐ WATER FRONTAGE
BODY OF WATER NAME _____
WATER FRONTAGE FEET _____

WATER FEATURES
No maximum
☐ DOCK FACILITIES
☐ LOADING CRANE
☐ SEA WALL

*ROAD
No maximum
☐ CLASS A
☐ CLASS B
☐ CLASS C
☐ CLASS D
☐ GRAVEL
☐ PAVED
☐ PRIVATE
☐ PUBLIC SIDEWALK

*WATER
Maximum 2 choices
☐ 3RD PARTY/
UNKNOWN
☐ COMMUNITY
☐ MUNICIPAL WATER
☐ WATER AT STREET
☐ WELL-EXISTING
☐ OTHER/NONE

*SEWER
Maximum 2 choices
☐ 3RD PARTY/
UNKNOWN
☐ COMMON SEPTIC
☐ RETENTION POND
☐ SEPTIC-EXISTING
☐ SEWER AT STREET
☐ SEWER-SANITARY
☐ STORM DRAIN

CONFORMS TO ZONING _____YES _____NO ACCESS TO INTERSTATE _____YES _____NO # OF MILES _____
*ENCROACHMENTS _____YES _____NO ACCESS TO RAILROAD _____YES _____NO # OF MILES _____
SOIL TYPE _____ ACCESS TO AIRPORT _____YES _____NO # OF MILES _____
ACCESS TO WATERWAY _____YES _____NO # OF MILES _____

COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

ADDRESS REQUIRED _____

*CURRENT USE _____ *YEAR BUILT _____ YEAR REMODELED _____

*APRX. ABOVE GRADE SQ FT _____ *MAIN BLDG SQ FT _____ *OFFICE SQ FT _____ *SOURCE BLDG SQ FT _____

No basement sq ft

BUSINESS TYPE

Maximum 4 choices

- ☐ AGRICULTURAL
- ☐ MANUFACTURING
- ☐ MEDICAL
- ☐ OFFICE
- ☐ RECREATIONAL
- ☐ RESIDENTIAL
- ☐ RETAIL
- ☐ SERVICE
- ☐ WHOLESALE

*ARCHITECTURE LEVEL

Maximum 1 choice

- ☐ 1 STORY
- ☐ 1-1/2 STORY
- ☐ 2 STORY
- ☐ 3 STORY
- ☐ 4-10 STORY
- ☐ 11+ STORY
- ☐ MULTI-LEVEL

*EXTERIOR

No maximum

- ☐ ALUMINUM
- ☐ ASBESTOS
- ☐ ASPHALT
- ☐ BLOCK/CONCRETE/MASONRY
- ☐ BRICK
- ☐ BRICK SIDING
- ☐ CEDAR
- ☐ COMPOSITION
- ☐ STEEL/METAL
- ☐ STONE
- ☐ STUCCO/EIFS
- ☐ VINYL
- ☐ WOOD
- ☐ OTHER

COMMERCIAL EXTERIOR

Maximum 4 choices

- ☐ AWNING/OVERHANG(S)
- ☐ CHIMNEY CAPS
- ☐ DISABLED ACCESS
- ☐ DOORS UNDER 10 FT
- ☐ DOORS 10-15 FT
- ☐ DOORS 16-20 FT
- ☐ DOORS OVER 20 FT
- ☐ ENERGY STAR® QUALIFIED SKYLIGHTS
- ☐ ENERGY STAR® QUALIFIED SOLAR LIGHT TUBES
- ☐ GRAY WATER SYSTEM
- ☐ GUTTER GUARD SYSTEM
- ☐ LEVELERS
- ☐ LOADING DOCK/GRADE
- ☐ LOADING DOCK/WELL
- ☐ OUTSIDE LIGHTING
- ☐ PERIMETER FENCE
- ☐ PERMEABLE PAVING
- ☐ RAIN BARREL/CISTERN(S)
- ☐ SATELLITE DISH
- ☐ SPRINKLER(S)
- ☐ USED WATERSENSE® IRRIGATION PARTNER
- ☐ WATER-SMART LANDSCAPING
- ☐ WATERSENSE® LABELED IRRIGATION CONTROLLER

ROOF MATERIAL

No maximum

- ☐ ASPHALT
- ☐ BUILT-UP
- ☐ CEDAR/WOOD
- ☐ COMPOSITION
- ☐ ENERGY STAR® SHINGLES
- ☐ GREEN ROOF
- ☐ METAL
- ☐ RUBBER
- ☐ SLATE
- ☐ TILE
- ☐ WHITE ROOF
- ☐ OTHER

OUT BUILDINGS

No maximum

- ☐ ARENA
- ☐ BROODER HOUSE
- ☐ DAIRY BARN
- ☐ GARAGE
- ☐ HAY BARN
- ☐ HORSE BARN
- ☐ KENNEL
- ☐ POLE BARN
- ☐ SHED
- ☐ SILO
- ☐ OTHER

*FOUNDATION MATERIAL

No maximum

- ☐ BLOCK
- ☐ BRICK
- ☐ POURED
- ☐ STONE
- ☐ WOOD
- ☐ OTHER

*FOUNDATION

Maximum 2 choices

- ☐ BASEMENT
- ☐ CRAWL
- ☐ HEAVY DUTY FOOTINGS
- ☐ PILINGS
- ☐ POST AND PIERS
- ☐ SLAB

BUILDING AND EXTERIOR

FOUNDATION

COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

ADDRESS REQUIRED

INTERIOR

ARE THERE EXCLUSIONS?

☐ YES

☐ NO

COMMERCIAL FEATURES

Maximum 4 choices

- ☐ 3 PHASE
- ☐ 220V AVAILABLE
- ☐ 440V AVAILABLE
- ☐ >440 V AVAILABLE
- ☐ AIR CLEANER
- ☐ BUSS DUCT
- ☐ CABLE TV
- ☐ CARBON MONOXIDE ALARM(S)
- ☐ DE-HUMIDIFIER
- ☐ DISABLED FACILITIES
- ☐ DUAL-FLUSH TOILET(S)
- ☐ ELEVATOR
- ☐ EMPLOYEE LUNCH/LOUNGE
- ☐ ENERGY MANAGEMENT SYSTEM
- ☐ ENERGY STAR® QUALIFIED DOOR(S)
- ☐ ENERGY STAR® QUALIFIED EXHAUST FAN(S)
- ☐ ENERGY STAR® QUALIFIED LIGHT FIXTURE(S)
- ☐ ENERGY STAR® QUALIFIED WINDOW(S)
- ☐ FIRE SPRINKLER
- ☐ HOIST
- ☐ HUMIDIFIER
- ☐ INTERCOM
- ☐ ONSITE RECYCLING CENTER
- ☐ PROGRAMMABLE THERMOSTAT
- ☐ SECURITY SYSTEM
- ☐ SMOKE ALARM
- ☐ UTILITY SMART METER
- ☐ WATERSENSE® LABELED FAUCET(S)
- ☐ WATERSENSE® LABELED SHOWERHEAD(S)
- ☐ WATERSENSE® LABELED TOILET(S)
- ☐ WATERSENSE® LABELED URINAL(S)

*HEATING/COOLING

Maximum 4 choices

- ☐ BASEBOARD
- ☐ CENTRAL AIR
- ☐ ENERGY STAR® QUALIFIED A/C EQUIPMENT
- ☐ ENERGY STAR® QUALIFIED CEILING FAN(S)
- ☐ ENERGY STAR® QUALIFIED FURNACE EQUIPMENT
- ☐ EVAPORATIVE COOLING
- ☐ FORCED AIR
- ☐ GRAVITY
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED COMBUSTION
- ☐ HOT WATER
- ☐ PACKAGED HEAT/COOL
- ☐ RADIANT
- ☐ SPACE HEATER
- ☐ STEAM
- ☐ WALL/FLOOR FURNACE
- ☐ WINDOW/WALL UNIT
- ☐ ZONED
- ☐ OTHER

*HEATING FUEL TYPE

Maximum 2 choices

- ☐ COAL
- ☐ ELECTRIC
- ☐ HEAT PUMP
- ☐ LP GAS
- ☐ NATURAL GAS
- ☐ OIL
- ☐ PROPANE
- ☐ SOLAR
- ☐ WOOD

WATER HEATER

Maximum 2 choices

- ☐ ELECTRIC
- ☐ ENERGY STAR® QUALIFIED WATER HEATER
- ☐ GEO-THERMAL
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED WATER HEATER
- ☐ LP GAS
- ☐ NATURAL GAS
- ☐ OIL
- ☐ PROPANE
- ☐ SOLAR
- ☐ TANKLESS

PLANT HEATING/COOLING

Maximum 4 choices

- ☐ BASEBOARD
- ☐ CENTRAL AIR
- ☐ ENERGY STAR® QUALIFIED A/C EQUIPMENT
- ☐ ENERGY STAR® QUALIFIED CEILING FAN(S)
- ☐ ENERGY STAR® QUALIFIED FURNACE EQUIPMENT
- ☐ EVAPORATIVE COOLING
- ☐ EXHAUST FAN
- ☐ FLOOR FURNACE
- ☐ FORCED AIR
- ☐ GRAVITY
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED COMBUSTION
- ☐ HOT WATER
- ☐ RADIANT
- ☐ SPACE HEATER
- ☐ STEAM
- ☐ WATER COOLER
- ☐ WINDOW/WALL UNIT
- ☐ ZONED
- ☐ OTHER

OFFICE HEATING/COOLING

Maximum 4 choices

- ☐ BASEBOARD
- ☐ CENTRAL AIR
- ☐ ENERGY STAR® QUALIFIED A/C EQUIPMENT
- ☐ ENERGY STAR® QUALIFIED CEILING FAN(S)
- ☐ ENERGY STAR® QUALIFIED FURNACE EQUIPMENT
- ☐ EVAPORATIVE COOLING
- ☐ EXHAUST FAN
- ☐ FLOOR FURNACE
- ☐ FORCED AIR
- ☐ GRAVITY
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED COMBUSTION
- ☐ HOT WATER
- ☐ RADIANT
- ☐ SPACE HEATER
- ☐ STEAM
- ☐ WATER COOLER
- ☐ WINDOW/WALL UNIT
- ☐ ZONED
- ☐ OTHER

COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

ADDRESS REQUIRED _____

APARTMENTS ONLY

*TOTAL NO. OF UNITS _____ (Must equal unit totals below)

*HOW MANY (# OF) LOFT UNITS? _____

*HOW MANY (# OF) STUDIO/EFFICIENCIES? _____

*HOW MANY (# OF) 1 BEDROOM UNITS? _____

*HOW MANY (# OF) 2 BEDROOM UNITS? _____

*HOW MANY (# OF) 3 BEDROOM UNITS? _____

EXTERIOR FEATURES

No maximum

- | | |
|-------------------------------------|------------------------------------------|
| <input type="checkbox"/> CABANA | <input type="checkbox"/> POOL-COMMON |
| <input type="checkbox"/> CLUB HOUSE | <input type="checkbox"/> PRIVATE ENTRY |
| <input type="checkbox"/> GATE HOUSE | <input type="checkbox"/> SECURITY PATROL |
| <input type="checkbox"/> GAZEBO | <input type="checkbox"/> SPA/HOT TUB |
| <input type="checkbox"/> PLAYGROUND | <input type="checkbox"/> TENNIS COURT |

RENT INCLUDES

No maximum

- | | |
|--------------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> ASSOCIATION FEE | <input type="checkbox"/> INTERNET |
| <input type="checkbox"/> CABLE TV | <input type="checkbox"/> SNOW REMOVAL |
| <input type="checkbox"/> ELECTRICITY | <input type="checkbox"/> WATER/SEWER |
| <input type="checkbox"/> GARBAGE PICKUP | <input type="checkbox"/> YARD MAINTENANCE |
| <input type="checkbox"/> HEAT | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> INTERIOR MAINT. W/ DEDUCTIBLE | |

Complete at least one unit description for each unique type of unit available in apartment buildings.

UNIT TYPE OPTIONS: 1 Bedroom, 2 Bedroom, 3 Bedroom, Studio/Efficiency, Loft

FURNISHED OPTIONS: Furnished, Partially Furnished, Unfurnished

UNIT DESCRIPTION

*UNIT TYPE	** FULL BATHS	** LAVS	*SQUARE FEET	FURNISHED OPTIONS	QTY OF THIS UNIT TYPE	RENT
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____

COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

ADDRESS REQUIRED _____

INVESTMENT

RENTAL CERTIFIED? ____YES ____NO

RESTRICTIONS? ____YES ____NO

INVENTORY LIST AVAIL? ____YES ____NO

INVENTORY INCLUDED? ____YES ____NO

ANNUAL PROPERTY
OPERATING DATA AVAIL? ____YES ____NO

*% CURRENTLY LEASED _____

*MONTHLY SALES

\$ _____

*ANNUAL GROSS INCOME

\$ _____

*ANNUAL OPERATING EXPENSE \$

*NET ANNUAL INCOME

\$ _____

LICENSES

No maximum

- ☐ BEER & WINE
☐ CARRY OUT
☐ LIQUOR
☐ LOTTERY
☐ LOTTO TERMINAL

TERMS AND CONDITIONS

*LIST DATE ____/____/____

*EXPIRATION DATE ____/____/____

*PROTECTION PERIOD _____

*SUB AGENCY

☐ YES☐ NO *AMOUNT (\$/%) _____

*BUYER AGENCY

☐ YES☐ NO *AMOUNT (\$/%) _____

*TRANSACTION COORDINATOR

☐ YES☐ NO *AMOUNT (\$/%) _____

COMPENSATION ARRANGEMENT

Maximum 3 choices

- ☐ BONUS ☐ EXCLUDED PARTIES
☐ DUAL ☐ VARIABLE

*LISTING TYPE

Maximum 1 choice

- ☐ EXCLUSIVE RIGHT TO SELL
☐ EXCLUSIVE AGENCY

*LEVEL OF SERVICE

Maximum 1 choice

- ☐ FULL SERVICE
☐ LIMITED SERVICE
☐ MLS ENTRY ONLY

*SERVICES OFFERED

If Limited Service, check at least one

- ☐ ARRANGE APPOINTMENTS
☐ ACCEPT/PRESENT OFFERS
☐ ADVISE ON OFFERS
☐ ASSIST W/COUNTEROFFERS
☐ NEGOTIATE FOR SELLER

*TERMS OFFERED

No Maximum

- ☐ ASSUMP-LENDER APP. ☐ NET LEASE
☐ AUCTION ☐ PUR. MONEY MORTGAGE
☐ CASH ☐ QUIT CLAIM DEED
☐ CONVENTIONAL ☐ RURAL DEVELOPMENT
☐ COVENANT DEED ☐ SIMPLE ASSUMPTION
☐ DOUBLE NET LEASE ☐ SUBLEASE
☐ GROSS LEASE ☐ TRADE/EXCHANGE
☐ LAND CONTRACT ☐ TRIPLE NET LEASE
☐ LEASE W/OPTION ☐ WARRANTY DEED

LAND CONTRACT

DOWN PAYMENT \$ _____

INTEREST _____%

MONTHLY PAYMENT \$ _____

TERM (# of months) _____

PUBLIC REMARKS:

AGENT ONLY REMARKS:

REMARKS

"THE PROFILE SHEET IS AN INTEGRAL PART OF A LEGAL CONTRACT. BY SIGNING BELOW, I CERTIFY THAT A CONTRACT HAS BEEN EXECUTED ON THE SUBJECT PROPERTY AUTHORIZING DISSEMINATION TO AUTHORIZED MLS PARTICIPANTS."

☐ *SIGNATURES ON FILE

LISTING OFFICE NAME

X _____ / /
*OWNER'S SIGNATURE DATEX _____ / /
OWNER'S SIGNATURE DATE

*AGENT'S SIGNATURE